

- Is there a standing committee responsible for the program?
 - Yes, policy requires 5 members, who hold the certification, to run the program
 - A portion of the Committee will be appointed at the Fall Expo [5 members, only 2 may be Retired]
 - A Transition Committee was formed in May 2025, met monthly to update the program.
 - TC reviewed several other FM certification Programs
 - TC determined that updates should raise professional standards and align the credential with current industry practices.
 - TC determined to keep the old CFA point system and add Continuing Education and a Manager level.
- Description of their duties in regard to developing, implementing, oversight and monitoring program?
 - Receive and review CFA Applications
 - Meet at least Quarterly to discuss any significant changes that merit updates to the current CFA Program, including CEU options – including a diversity of subject matter.
- How do they select instructors and subject matter?
 - Preference is for low or no cost trainings presented for CEU of germane Trade, Professional or Regulatory licenses or certifications
 - Sponsor sessions led by credentialed or otherwise approved presenters are to be cataloged by the CFA Committee – this may evolve with CEU's on applications
 - The CFA Committee shall review and publish lists of qualified CEU classes to be updated at least annually.
- Is the certification structure training-based or competency-based?
 - Certification is a combination of competency [performance] based and credentialed or 'test based' by license or applicable 'professional or regulatory certification'.
 - The intent is to avoid over-emphasis of 'tests' and to give appropriate recognition to performance or competency shown by experiences; not simply longevity.
 - Applicants provide proof of meeting point requirements in seven categories
 - The completed application must be loose-leaf bound and copied into electronic format for submittal with the application fee.
- Is there a national "facilities" organization that has a similar certification process for facilities personnel?
 - The primary national organization for Facilities Management (FM) certification in the United States is the International Facility Management Association (IFMA), which offers the Certified Facility Manager (CFM) credential. The CFM certification validates a manager's skills across the 11 core competencies of facility management and requires candidates to meet specific education and experience criteria before passing a comprehensive written exam. AFE, MAFMA, DCAM, MAPPO, ISSA and several others offer certifications as well. K-12 Pro and ISSA are national administrators for some state programs. [Massachusetts has several state-specific rules]
- Is there any benefit or liability in obtaining MFAA's certification.
 - Awardees are entitled to use the CFA or AFM suffix on their signature.
 - Requiring ongoing education from seminars sponsored by state agencies such as DLS, DESE, MSBA, IGO, IGA MDAR, EPA and other Federal or Corporate suppliers as well as MFAA events will establish knowledge-based credibility.
 - Candidates are responsible to maintain CEU files in duplicate [self and MFAA cloud].
 - Failure to maintain professional status will result in a letter requiring the Awardee to drop their suffix.