

# ATTENTION TRADESPERSONS

in the following industries:

## Plumbing, Asphalt Paving, Masonry, and Solar Array Inspection Services

**This is your opportunity to be awarded  
a spot on a Statewide Contract!**

The Operational Services Division (OSD), the agency that establishes and manages Statewide Contracts (SWCs) for the Commonwealth of Massachusetts, currently is seeking qualified businesses for four SWC trades categories, as follows:

- TRD01 Plumbing Services — Bristol and Norfolk counties only;
- TRD01 Solar Array Inspection Services — All Massachusetts counties; and
- TRD02 Asphalt Paving and Masonry Services — Berkshire, Franklin, Hampden, Hampshire, and Worcester counties only.

### Why Work with the State?

Statewide Contractor status gives businesses the opportunity to expand their customer base by having their business listed in the state's [Trades Index](#). Organizations eligible to use SWCs include Executive Departments, cities and towns, public schools, housing authorities, and many others.

### Get Started

OSD invites you to submit a quote in COMMBUYS, the state's online purchasing and procurement portal. Qualified vendors are awarded a spot on the SWC.

- ✓ Set up your free business profile in COMMBUYS by registering at [COMMBUYS.com](https://www.commbuys.com).
  - Find registration guidance on our [website](#).
  - In your business profile, select a commodity code(s) that identifies the services your business offers. The commodity codes associated with our Trades contracts are listed on the reverse side for your reference.
- ✓ Find bid information in COMMBUYS.
  - [TRD01 Plumbing and Solar Array Inspection Services Bid](#)
  - [TRD02 Asphalt Paving and Masonry Services Bid](#)
- ✓ Register to attend the pre-bid conference for an overview of the bid and an opportunity to ask questions.
  - [TRD01 Pre-Bid Conference — March 30, 2021, 2:00-3:30 p.m.](#)
  - [TRD02 Pre-Bid Conference — April 1, 2021, 2:00-3:30 p.m.](#)
- ✓ Attend free online [vendor training classes](#). Also, view our *Locate and Respond to Bid Solicitations* pre-recorded [webcast](#).

### Contact Us!

Monday- Friday, 8:00 a.m. to 5:00 p.m.

888-MA-STATE (627-8283) or [OSDHelpDesk@mass.gov](mailto:OSDHelpDesk@mass.gov)

**Note:** OSD Sourcing Teams open and close the Trades Contracts for vendor bid response based on need. At this time, the Commonwealth's interest is limited to the four trades categories identified above. Register in COMMBUYS to have the opportunity to be notified of future SWC bids.



OPERATIONAL SERVICES DIVISION

## Tradespersons Contracts

### TRD01 Contract Categories

Boiler  
Drain  
Electrical  
Fencing  
General Contracting  
Generator/Turbines  
Glass/Window/Doors  
HVAC/Sheet Metal  
Painting  
Plumbing  
Solar Array Inspection

### TRD02 Contract Categories

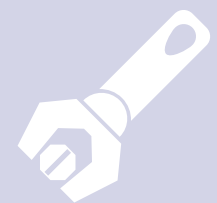
Asphalt Paving  
Carpentry  
Excavation  
Masonry  
Septic

### TRD03 Contract Categories

Elevator  
Exhaust Systems  
Fire Detection  
Fire Suppression  
Overhead Doors  
Signage  
Welding

### TRD04 Contract Categories

Cleaning Restoration  
Compressor Services  
Kitchen Exhaust/Duct  
Pump & Motor  
Roofing



[mass.gov/trades](https://www.mass.gov/trades)

# Trades UNSPSC

## TRD01

Boiler	(72-15-10)
Drain	(70-17-18)
Electrical	(72-15-15)
Fencing	(72-15-40)
General Contracting	(72-11-11)
Generator/Turbines	(72-15-43)
Glass/Window/Doors	(72-15-24)
HVAC/Sheet Metal	(72-15-12)
Painting	(72-15-13)
Plumbing	(72-15-11)
Solar Array Inspection	(72-15-12)

## TRD02

Asphalt Paving	(72-14-10)
Carpentry	(72-15-23)
Excavation	(72-15-00)
Masonry	(72-15-19)
Septic	(72-15-11)

## TRD03

Elevator	(72-10-15)
Exhaust Systems	(40-10-15)
Fire Detection	(46-19-15)
Fire Suppression	(46-19-16)
Overhead Doors	(72-15-24)
Signage	(72-15-40)
Welding	(73-18-19)

## TRD04

Cleaning Restoration	(76-11-00)
Compressor	(40-15-18)
Kitchen Exhaust/Duct	(72-15-00)
Pump & Motor	(40-15-17)
Roofing	(72-13-00)

## What is UNSPSC?

The Commonwealth uses the United Nations Standard Products and Services Code (UNSPSC), similar to a commodity code, to classify goods and services. When the UNSPSC in a vendor's COMMBUYS profile matches the UNSPSC in a bid opportunity, the vendor receives an automatic email notification.

## Where and how do I use UNSPSC?

### 1. Registration

During COMMBUYS registration, new vendors must add at least one UNSPSC to their profile on the Commodity/Service Codes tab. For TRD contracts, add the codes of the categories that match the goods and services your business provides. You may add as many codes to your profile as you like; however, doing so adds you to the notification pool of entities seeking those commodities.

### 2. Searching for bid opportunities

Vendors may search through all bid opportunities posted on COMMBUYS using the Bid Solicitation Advanced Search function on the COMMBUYS home screen. By entering the appropriate UNSPSC, vendors may search for opportunities related to their businesses.

## Help! I'm lost!

If you get stuck at any point in the COMMBUYS registration or bid search process, contact the COMMBUYS Help Desk! From 8:00 a.m. to 5:00 p.m., Monday through Friday, they are here to help.

Contact the Help Desk at [OSDHelpDesk@mass.gov](mailto:OSDHelpDesk@mass.gov) or (888) MA-State (627-8283).

**Note:** OSD Sourcing Teams open and close the Trades Contracts for vendor bid response based on need. Check COMMBUYS for up-to-date information.

